

Safety Instructions: Fire or Earthquake Evacuation

FIRST, As Community Leaders, BE CALM

FOR EARTHQUAKE:

FROM THE CHURCH BUILDING:

Greeters, Lectors, Eucharistic Ministers, Sacristans, Musicians

**Please prevent people from evacuating out
the main front church door into the front parking lot**

Ask People to go out the North and West Side Doors of the Church and Mary Chapel-
Not the ones to the Kitchen or the Patio

(The light poles in front may fall and we do not want people
driving out in a panic and running over someone)

FROM THE CLASSROOMS:

Adult Education, Religious Education 1-6, Children's Liturgy of the Word, Confirmation, Heart and Hands

-If the sliding doors in the classrooms cannot be opened, go down to Classroom 5-
-If it is dark, take a flashlight and go out the swinging door at the very end of Classroom 5
with your group

-Unlock the wooden gate with your classroom key and go out the back to the field
-Stay away from any stacks of big apple crates

-Please take roll of your group to make sure all are present

-Do not release any children unless you see the person to whom they are going and you ask the child
if this is someone they know- ideally you would have release forms in your possession signed by the
parents with the appropriate persons who can take the children.

**FOR ALL MINISTERS AND TEACHERS: PLEASE TAKE NOTE OF THE PLACEMENT
OF THE WALL MOUNTED FLASHLITES AND FIRE EXTINGUISHERS IN THE
SACRISTY, KITCHEN, CLASSROOMS AND OFFICE**

MEDICAL SAFETY GUIDELINES

**ALL MINISTERS, TEACHERS, HOMELESS FOOD TEAMS,
GREETERS, GARDENERS, EVENT COORDINATORS**

-If someone is bleeding for any reason, DO NOT help that person unless you have gloves on.

The gloves are in the Kitchen on the counter right inside the door,
In all the plastic teacher's boxes in the classroom cupboards,
In the Sacristy on the counter and in the Office on the Top Shelf in the Hallway..

We do not want you to contract any illness. This pertains even to helping children.
We also have canisters of wipes in the locations with the gloves and Kleenex or paper towels-
to be used **with gloves.**

-CPR We urge you to learn about Hands-Only CPR at WWW.RedCross.org
and then click on CPR-Hands Only. There is a video and info. about classes.